



Mobility Scooters

Hosyer-Foxe Charity, Sir Job Charlton Hospital Charity, Elizabeth Massey Almshouse Charity and Louisa Powells Almshouse Charity

1 Statement of Policy

- 1.1 The trustees of the above charities understand the benefits that mobility scooters can provide and wish to support residents to retain their independence as far as possible. However, the health and safety of all our residents, staff and visitors must be our first priority.
- 1.2 The trustees of the above charities have an obligation under the Regulatory Reform (Fire Safety) Order 2005 regarding the storage and charging of mobility scooters
- 1.3 Storage of and access to mobility scooters could become significant issues for other residents leading to either a scooter being a potential health and safety and/or a fire hazard on site if the users of those scooters fail to follow appropriate and necessary guidelines.
- 1.4 A resident must obtain permission from the trustees before acquiring a mobility scooter. The trustees will consider the individual merit of each application, taking into account where the mobility scooter will be stored and charged, and following a fire risk assessment.
- 1.5 Should permission be granted for the resident to use and store a mobility scooter on site, then before use is allowed on any of our sites ALL mobility Scooters must:
 - undergo a PAT Test (and thereafter annually) before use is allowed on site;
 - be serviced at least annually;
 - have appropriate insurance in place. This should include liability insurance in case of either damage to the building, or injury involving other people who may be living at or visiting the site. This also includes a road licence if that is required;
 - the resident will be required to provide copies of the PAT test, the service and insurance certificates annually.
- 1.6 Scooters should not be left on permanent charge, especially overnight, and should only be charged for the manufacturer's recommended time.
- 1.7 For safety reasons the user will be required to travel at no more than 4 mph on the almshouse sites and the scooter must not block or be parked on any of the pathways.
- 1.8 Any visitors must comply with this policy or will not be allowed to bring their mobility scooter onsite.
- 1.9 This policy applies to all trustees, staff, residents and visitors.